



To: Westminster Tree Commission

From: Andrew R. Gray, Comprehensive Planner

cc: Mark A. Depo, Director of Community Planning and Development
Andrea Gerhard, Comprehensive Planner
Eric Schlitzer, City Arborist

Date: March 6, 2020

Subject: Summary of New Business Agenda Items

The following is a brief summary of the New Business Agenda Items for the March 11, 2020 Tree Commission meeting:

- A. **2019 Urban and Community Forestry Workshop** – Discussion on low registration results and ways to improve the registration process for future workshops.
- B. **Heritage Tree Program Nomination for Pecan Tree at Dutterer Family Park** – A Heritage Tree application form and other pertinent information was received from the Department of Natural Resources (DNR) that recognized the Pecan Tree at Dutterer Family Park as significant in size. The City Arborist recommends the Commission vote to accept the Pecan Tree at Dutterer Family Park into the City's Heritage Tree Program.
- C. **Tree Removals without Department of Natural Resources Permission** – Several street trees were removed in the Furnace Hills Community. The City and DNR, agreed to help educate the Westminster community on proper tree care, removal procedures, and permissible tree species, by creating an educational flyer.
- D. **2020 Arbor Day Celebration** – The 2020 Arbor Day Celebration will be held at Westminster City Hall, located at 1838 Emerald Hill Lane. Staff requests the Commission to approve City Hall as the location for the 2020 Arbor Day Celebration. A date and time will be determined by staff.
- E. **February 7, 2020, Tornado Damage** – Staff will update the Commission on the damaged public trees and street trees.
- F. **2019 Tree City USA Application and PLANT Award Application** – Update on the two applications submitted to the Arbor Day Foundation and the Maryland DNR respectively.
- G. **Street Tree Grate Retrofit** – Staff will update the Commission on possible new grates for trees located along Main Street.