



**CITY OF WESTMINSTER  
HISTORIC DISTRICT COMMISSION  
MEETING SUMMARY**

**Wednesday, February 4, 2026, at 6:00 p.m.**

**In-Person Meeting and broadcasted live on the City YouTube Channel**

A meeting of the City of Westminster's Historic District Commission was held and broadcast live on the City YouTube Channel on February 4, 2026, at 6:04 p.m.

**I. Call to Order**

Chair McMasters read the statement of authority into the record.

Chair Kristen McMasters, Vice Chair Christine Ameduri, and Commissioner Grace Kelly-Lawler were present. Economic Development Coordinator Melissa Thorn and City Planner Joe Adkins were also present.

Chair McMasters read the State of Authority into the record. Statement of Authority — The Westminster Historic District Commission derives its authority from Chapter 164, Article 9A of the City Code, which is authorized by Maryland Code Annotated, Land Use Article, Division 1, Single Jurisdiction Planning and Zoning, Title 8, Historic Preservation. The qualifications of the Westminster Historic District Commission are on file at the City Administration Building, 45 West Main Street; the file is open to the public.

**II. Approval of Minute Summaries**

On a motion made by Vice Chair Ameduri and seconded by Commissioner Kelly-Lawler, the minutes were approved 3-0.

September 3, 2025

October 1, 2025

November 5, 2025

**III. New Business**

**Item A: Annual History Expo (J. Adkins, DCPD)** Exhibitor registration is now open for the Annual History Expo taking place on Saturday, February 28 at Winters Mill High School. This is the big event held in conjunction with local National History Day student competition organized by Carroll County Public Schools. Commissioner Kelly-Lawler agreed to setup in the morning, and Chair McMaster will do the take down in the afternoon.

**Item B: Save the Date for Westminster Cemetery Commemorative Marker (Chair McMasters)** Sunday, April 19 at 2pm – William G. Pomeroy Foundation and Sons of the American Revolution of Westminster, MD. Chair McMasters gave an update on the unveiling of the commemorative marker.

**IV. Historic District Commission Implementation Plan (Chair McMasters)**

Chair McMasters indicated that she and Ms. Thorn were discussing details about the public meeting for the update to the National Inventory Renomination project. More details will be available after the meeting.

**V. The Nation's 250<sup>th</sup> Anniversary**

Ms. Thorn gave an update on the following items.

Two of the Historic District Entrance signs have been installed. Phase II of the signage installation will after a meeting with the Streets Department.

A decoration contest was discussed for residents or businesses to increase community spirit and fun. Commissioner Kelly-Lawler will be putting together a draft for the contest for both residential and business properties.

The 250<sup>th</sup> Commemoration plaque design was finalized with the wording. The commissioners worked with staff for the final wording.

The Façade Improvement Program (FIP) deadline is 2/10/26 and there has been interest in about 10 properties to date. The applications will be reviewed by the HDC at their march meeting.

Preservation Month is May and the Mayor will be presenting a proclamation for the month and other events will be posted on social media.

Chair McMaster updated the commission on the cemetery project which was completed. The project includes groupings of graves by ethnic origins, the McDaniels, WWI, Civil War, African Americans and important Americans.

**VI. Historic District Commission and Public Comments**

There were no further comments.

**VII. Adjournment**

Chair McMasters motioned to Adjourn. The Commission adjourned at 6:33 p.m.

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Ms. Kristen McMasters  
City of Westminster Historic District Commission

Official Recordings of the City of Westminster Historical District Commission Meetings are available for viewing in their entirety on the City's YouTube channel.