

RESOLUTION NO. 20-04

**A RESOLUTION OF THE
MAYOR AND COMMON COUNCIL OF WESTMINSTER,
APPROVING A GENERAL FEE SCHEDULE FOR GOVERNMENTAL AND
PROPRIETARY FUNCTIONS OF THE CITY, EXCEPTING UTILITY CHARGES AND
INCLUDING FINES FOR VIOLATIONS OF THE CITY'S VARIOUS LAWS AND
REGULATIONS, EFFECTIVE JULY 1, 2020**

WHEREAS, pursuant to the Local Gov't Art., § 5-202 of the Maryland Annotated Code, the Mayor and Common Council of Westminster ("the City") has the authority to enact ordinances to assure the good government of the municipality; protect and preserve the municipality's rights, property, and privileges; preserve peace and good order; secure persons and property from danger and destruction; and protect the health, comfort, and convenience of the residents of the municipality; and

WHEREAS, § 5-205(d)(b) of the Local Gov't Article permits the City to set reasonable fees and charges for governmental and proprietary functions of the City; and

WHEREAS, Section 12 of the City Charter implements the authority of Local Gov't Art., § 5-202 and § 5-205; and

WHEREAS, pursuant to the aforementioned authority, the City enacted Chapter A175, "Fees", of the City Code, Article I, "General Fees", designated as the "General Fee Ordinance"; and

WHEREAS, the Common Council believes that the removal of the fees, costs, and charges set forth in Chapter A175 Article I, "General Fee Ordinance", from the City Code and the adoption from time to time of a schedule of fees, costs, and charges by resolution of the Mayor and Common Council is in the best interests of the City and will promote the most efficient operation of the City government.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Common Council of Westminster that, beginning on July 1, 2020, the fees, costs, and charges for the various governmental and proprietary functions of the City, except utility charges, and for violations of City laws and regulations shall be as set forth in Exhibit A hereto.

BE IT FURTHER RESOLVED THAT THIS RESOLUTION shall take effect on July 1, 2020.

ADOPTED this 29th day of June, 2020


Shannon Visocky, City Clerk

APPROVED this 29th day of June 2020



Joe Dominick, Mayor

APPROVED AS TO FORM AND SUFFICIENCY
this 1st day of ~~June 2020~~. July, 2020



Elissa D. Levan, City Attorney

Exhibit A

General fees, charges and costs.

The following fees, charges and costs relating to the provision of its municipal services pursuant to the Westminster Charter, the Westminster City Code, and related authorities are hereby established.

A. Specific City Code Provisions

<u>Code Section</u>	<u>Subject</u>	<u>Fee</u>
(1) Chapter 14, Elections. § 14-2	Filing fees	\$25
(2) Chapter 83, Floodplain Management. § 83-26	Administrative fees	Actual costs as determined by Director of Public works
(3) Chapter 94, Licenses. § 94-8	Circus parades	\$100
§ 94-9	Circuses and other entertainments	
	First performance of circus	\$100
	Additional performance	\$100
	First performance of sideshow	\$100
	Additional performance	\$100
	Other exhibitions	\$100
§ 94-10	Distribution of handbills, per distribution	\$25
§ 94-11	Peddling and soliciting	\$100
(4) Chapter 109, Picketing and Parades. § 109-10	Procedure for requesting parades and demonstrations permits	Actual cost as determined by City Clerk
(5) Chapter 119, Property Maintenance. Annual licensing fees	If application is timely filed.	\$20
	If application is filed up to 30 days late	\$30
	If application is filed between 31 and 60 days late	\$50

	If application is filed between 61 and 90 days late	\$100
	If application is filed between 91 and 120 days late	\$150
	If application is filed between 121 and 365 days late	\$250
	If application is filed over 1 year late	\$350
	If application is filed over 2 years late	\$450
	For habitual offender	\$500
(6) Chapter 130, Solid Waste. § 130-4C	Permit to collect or dispose of solid waste, annual charge	\$200
§ 130-7	Bulk pickup Fewer than 3 residential units	No charge
	More than 4 residential units, mixed business-residential units, business institutions, and related uses	No service provided
	Eviction and other bulk collection service:	
	Normal pickup day for location	\$150
	Other than normal pickup day for location	\$300
	Overtime (\$300 x 1.5)	\$450
	Nonentitled:	
	Normal pickup day for location	\$300
	Other than normal pickup day for location	\$500
	Overtime (\$500 x 1.5)	\$750
(7) Chapter 133, Special Capital Benefit Assessment. § 133-3A	Dwelling and Dwelling Units (including mobile homes).	

Each single-family dwelling unit or the first unit in a multifamily dwelling unit as defined in Chapter 164 of this Code \$3,840

Each dwelling unit in a multifamily dwelling unit over and above the first unit:

1-bedroom or efficiency	\$3,072
2-bedroom	\$3,264
3-bedroom	\$3,456
4-bedroom	\$3,648

Industrial Manufacturing
Minimum (includes buildings containing up to 5,000 square feet total floor space) \$3,840
Next 10,000 square feet \$0.77 per square foot
Next 15,000 square feet \$0.73 per square foot
All over 30,000 square feet \$0.70 per square foot

Industrial Warehousing
Minimum (includes buildings containing up to 2,000 square feet total floor space) \$3,840
Next 3,000 square feet \$0.77 per square foot
Next 5,000 square feet \$0.70 per square foot
Next 20,000 square feet \$0.59 per square foot
All over 30,000 square feet \$0.46 per square foot

Schools and Colleges, including Dormitories (students and staff)
1 to 100 persons \$6,528
101 to 250 persons \$11,520
251 to 400 persons \$16,896
401 to 1,000 persons \$22,080
Each additional 400 persons or fraction thereof over 1,000 \$26,880

Hospitals, Care Homes and Nursing Homes
1 to 20 beds \$6,528
21 to 60 beds \$11,520

	Each additional bed over 60	\$269
	Hotels and Motels	
	1 to 10 rooms	\$3,840
	11 to 50 rooms	\$6,528
	Each additional bed over 50	\$307
	Commercial (retail, wholesale and business offices)	
	Minimum (includes buildings containing up to 5,000 square feet total floor space)	\$3,840
	Next 5,000 square feet	\$0.77 per square foot
	Next 10,000 square feet	\$0.70 per square foot
	All over 20,000 square feet	\$0.59 per square foot
§ 133-3B	Existing structure converted to additional dwelling units, commercial units or business offices	\$576, plus \$0.77 per square foot
(8) Chapter 136, Stormwater Management.		
§ 136-17	Review and inspections completed for City by county	
(9) Chapter 139, streets and sidewalks.		
§ 139-5	Use of sidewalks by merchants and contractors	\$50
§ 139-14	Petition to close streets, etc.	\$250
§ 139-21	Permit for outdoor display signs or display structure	\$50
§ 139-23	Permit fee for awnings	\$50
§ 139-25	Permit to dig streets, etc.	\$500
§ 139-29	Underground facilities	
	First marking	\$35
	Additional markings	\$15

(10) Chapter 145, Taxicabs.

§ 145-5	Taxicab owner's license, for each vehicle	\$50
§ 145-7	Transferability of taxi license, for each vehicle	\$50
§ 145-9	Taxi stands, per space	\$250
§ 145-15	Taxi driver's license, per license	\$50
§ 145-23	Fares and rates	
	Flat fare for trips from 7:00 a.m. to 10:00 p.m.	\$5
	Surcharge for trips prior to 7:00 a.m. and after 10:00 p.m. to be added to base fare	\$10
	Charge for intracity portion of trip outside the City	\$5
§ 145-25	Impoundment Service charge of \$100 plus actual storage cost	

(11) Chapter 148, Trees.

§ 148-12	Tree topping, per tree	\$25
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(12) Chapter 155, Vehicles and Traffic.

§ 155-30	Parking permits:	
	Permit parking lots (per month)	
	Longwell Annex Lot	\$0
	Lower Conaway Lot	\$25
	Upper Conaway Lot	\$20
	Chapel Lot	\$20
	North Longwell Lot	\$25
	Bauerlein Lot	\$20
	Parking structures (per month)	
	Longwell	\$30
	Westminster Square	\$30
§ 155-31B	Parking meter zones and charges, per hour	\$0.50

(13) Chapter 164, Zoning and Subdivision of Land.

§ 164-45.21D	Criteria for approval, per space	\$2,500
§ 164-82B	Open space, per acre	\$2,500
§ 164-93B	Open space, per acre	\$2,500
§ 164-111C	General provisions and requirements One-time charge of \$2,500 per space plus an annual maintenance fee of \$56.79 adjusted annually on CPI	
§ 164-111D	Parking requirements	\$2,500 per space plus an annual maintenance fee of \$56.79 adjusted annually on CPI
§ 164-123C	Sign permits Less than 64 square feet/less than 20 feet high	\$50
	More than 64 square feet/more than 20 feet high	\$150
§ 164-151A	Junkyard permit	\$250
§ 164-157A	Zoning certificate, per certificate	\$200
§ 164-158.1C	Administrative adjustments	\$400
§ 164-174	Filing fees	
	Special exceptions:	
	Day-care	\$300
	Owner-occupied	\$300
	All others	\$1,500, plus City legal fees and court reporter costs
	Variances:	
	Owner-occupied	\$200
	All others	\$1,000 plus City legal fees and court reporter costs
	Appeals	\$600

§ 164-179 Zoning filing fees

Text amendment	\$1,500
Local map amendment	
Less than 25 acres	\$1,600
More than 25 acres	\$1,600, plus \$100 per acre over 25
Historic	\$0

§ 164-192 Subdivision application for approval \$200

§ 164-203 Fees

Subdivision application fee	\$200
Concept plan	\$500
Preliminary plan	\$1,250 plus \$50 per lot
Development plan	\$1,250 lot plus \$50 per lot
Final plat	\$1,000 plus \$50 per lot

§ 164-213 Fees

Site plan	
Minor site plan	\$1,000, plus \$200 per each acre less than 5
Major site plan	\$1,500, plus \$250 per each acre less than 5
Development plan	\$1,250, plus \$50 per lot

B. Miscellaneous fees.

Department

(1) Finance.

Subject Fee

[1] Bad check fee:	\$35.
[2] Release of lien:	\$50.
[3] Bonds	
Issuer's fee for conduit	[1] The lesser of:
revenue bonds, notes	[a] One percent of the
or other evidences of obligation	original principal amount of
as to which closing occurs on	such obligations; and
or after July 15, 2014, and	[b] \$10,000, provided that,
which relate to projects located	to the extent the I.R.C
outside the City's corporate limits:	or the regulations promulgated

thereunder require that a lesser amount be charged than the amount determined by application of such formula, such lesser amount as determined in accordance with the Tax Code; such fee to be payable by the obligor as a one-time fee at closing.

(2) Planning zoning and development.

- [1] Annexation fees.
 - [a] Less than 5 acres: \$2,500, plus reimbursement of legal costs.
 - [b] Five acres or more: \$5,000, plus reimbursement of legal costs.
- [2] Zoning verification letter: \$50.
- [3] Electronic data.
 - [a] Stored drawings and historic maps: Actual cost
 - [i] Blueline copies: Actual cost
 - [ii] Burn to CD/e-mail: Actual cost
- [4] Plotted maps.
 - [a] Eight and one-half inches by 11 inches: Actual cost
 - [b] Eleven inches by 17 inches: Actual cost
 - [c] Twenty-four inches by 36 inches: Actual cost
 - [d] Thirty-six inches by 48 inches: Actual cost
 - [e] Custom sizes: Actual cost
 - [f] Zoning Map (24 inches by 36 inches): Actual cost
- [5] Custom Products: Actual cost
- [6] Special loan programs:
 - [a] Application fee: \$2,000.
 - [b] Work plan and inspection fee: \$1,000.

(3) Public Works.

- [1] Construction inspection: 4.5% of public bond
- [2] Standard spec book: \$40, if mailed; \$35. available online, \$0.
- [3] Standard Detail Sheet:

(4) Recreation.

- [1] Westminster Municipal Pool:

[a] At gate per person (3 years and older):	\$7
[b] Family, City:	\$235
[c] Individual, City:	\$139
[d] Family, county:	\$315
[e] Individual, county:	\$169
[f] 10-visit punch card	\$55

[2] Westminster Family Center

Enrollment fees: \$40/year/membership package

Membership fees:

City residents

[a] Family:	\$50/month
[b] Family w/childcare	\$65/month
[c] Individual:	\$25/month
[d] Youth:	\$18/month
[e] Child supervision:	\$20/month
[f] Daily Walk-in (12 and up)	\$7/month
[g] 10-visit punch card	\$60/month

Non-City-residents

[a] Family:	\$55/month
[b] Family w/childcare	\$70/month
[c] Individual:	\$30/month
[d] Youth:	\$20/month
[e] Child supervision:	\$25/month
[f] Daily Walk-in (12 and up)	\$10
[g] 10-visit punch card	\$60

[6] Avondale Run Ballfield:

[a] Permit required. \$75.

[7] Belle Grove Square Park:

[a] Permit required; permit fee \$75.

[8] Bishop's Garth Park:

[a] Permit required; permit fee \$75.

[9] Charles Street Park:

[a] Permit required; permit fee \$75.

[10] Community Building at the pool:

[a] Permit required \$30 per hour.

[11] Dutterer Family Park;		
	[a] Permit required	\$75 for four hours.
[12] Green's Tot Lot:		
	[a] Permit required	\$75.
[13] Jaycee Park:		
	[a] Permit required	\$75.
	[b] Ballfield lights	\$25 per hour.
[14] King Park:		
	[a] Permit required	\$75 for four hours.
[15] Locust Lane:		
	[a] Permit required	\$75.
[16] Longwell Municipal Center		Gym Rental:
	Permit required.	
	<u>City resident</u>	
	Regular hours	\$50 per hour
	After hours	\$75 per hour
	<u>Non-City resident</u>	
	Regular hours	\$60 per hour
	After hours	\$80 per hour
[17] Uniontown Road Athletic Field;		
	[a] Permit required	\$75.
[18] Westminster City Playground:		
	[a] Permit required	\$75 for four hour.
[19] Westminster City Park Ballfields:		
	[a] Permit required	\$75.
	[b] Ballfield lights	\$25 per hour.
[20] Library Park:		
	[a] Permit required	\$75 for four hours.
[21] Main Street banners:		
	[a] Per banner for two-week rental:	\$150.

(5) City Clerk:

- [1] Maryland public information requests:
 - [a] Copy costs, per page: \$.05 [b] Time:
 - [i] Less than or equal to 2 hours free.
 - [ii] Greater than 2 hours: actual costs determined by the City Clerk.

(6) Police:

- [1] Copies of public records, paper
 - [a] Copy costs, per page: \$.05 [b] Time:
 - [i] Search time, 2 hours or less Free
 - [ii] Greater than 2 hours: Actual cost
- [2] Photographs: Actual cost
- [3] Audio tapes (cassette): Actual cost
- [4] CDs: Actual cost
- [5] Video tapes: Actual cost
- [6] Fingerprints:
 - [a] Per card: \$5.
 - [b] Child prints: Free
- [7] Meter bags:
 - [a] Single-head meter bag \$4 per day
 - [b] Double-head meter bag \$8 per day
- [8] "No Parking" pedestal
 - [a] Half day: \$5
 - [b] Full day: \$5